

**BOXED AREA COMPLETED BY LANDLORD**

|                        |                                     |            |                    |               |                    |             |                              |                        |
|------------------------|-------------------------------------|------------|--------------------|---------------|--------------------|-------------|------------------------------|------------------------|
| Address of Apt Rented  |                                     | Apt Number | City / State / Zip |               | Occupants: Adults: | Children:   | Ages:                        | Requested Move-in Date |
| Length of Lease Months | Notice Required After Term of Lease | Apt Size   | Monthly Rent       | Rent Includes | Security Deposit   | Pet Deposit | Other Deposit / Monthly Fees |                        |

# RENTAL APPLICATION

Please, fill out completely! Failure to complete this application in full, including daytime phone numbers, will seriously delay the processing of this application.

Today's Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Desired Date of Occupancy: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## GENERAL INFORMATION

Name \_\_\_\_\_  
First Middle Last

Date of Birth \_\_\_\_\_

Cell Phone #: ( ) \_\_\_\_\_

email: \_\_\_\_\_

Spouse's Name \_\_\_\_\_  
(Show former spouse if divorced or separated)

Spouse's Date of Birth \_\_\_\_\_

Number of people who will occupy \_\_\_\_ Adults (over age 18) \_\_\_\_

In case of emergency contact \_\_\_\_\_  
Name Address / City / State / Zip Phone

☐ Married ☐ Divorced \_\_\_\_\_  
(How Long) ☐ Separated \_\_\_\_\_  
(How Long) ☐ Single

Social Security Number \_\_\_\_\_

Maiden Name if married less than two years \_\_\_\_\_

Spouse's Social Security Number \_\_\_\_\_

Names & Ages of children who will occupy \_\_\_\_\_

Description of pets \_\_\_\_\_  
when applicable

## PART I - RESIDENCE HISTORY

A. Present Address \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
From To / / / /

City / State / Zip \_\_\_\_\_

Present Landlord \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
Address / City / State / Zip

B. Former Address \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
From To / / / /

City / State / Zip \_\_\_\_\_

Former Landlord \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
Address / City / State / Zip

## PART II - EMPLOYMENT & BANK REFERENCES

A. Employed by \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
From To / / / /

Address \_\_\_\_\_ Dept / Position \_\_\_\_\_  
 Approx. Monthly Income \$ \_\_\_\_\_

B. Spouse's Employment \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
From To / / / /

Address \_\_\_\_\_ Dept / Position \_\_\_\_\_  
 Approx. Monthly Income \$ \_\_\_\_\_

C. Bank Reference \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
From To / / / /

Address \_\_\_\_\_ Acc. Number \_\_\_\_\_  
☐ Checking ☐ Savings

D. Other Income \_\_\_\_\_  
(indicate source & amount)

NUMBER OF CARS (Including Company Cars) \_\_\_\_\_  
 Make \_\_\_\_\_ Year \_\_\_\_\_

Driver's License Number \_\_\_\_\_ State \_\_\_\_\_

License Tag Number \_\_\_\_\_

Make \_\_\_\_\_ Year \_\_\_\_\_  
 License Tag Number \_\_\_\_\_

The processing charge of \$ \_\_\_\_\_ is a NON-REFUNDABLE FEE

By signing, the applicant recognizes that an investigative report will be prepared whereby information is obtained through interview. This inquiry includes information as to your character, general reputation, credit history, mode of living and a criminal record check. This application may be disapproved as a result of any misrepresentation or insufficient information as a result of an incomplete application. You have the right to make a written request within one week of application to receive additional information about the nature and scope of this investigation. Additionally, any security deposit(s) included with this application are non-refundable and will be retained by the Landlord after a period of 10 (ten) days from the date of the application. However, if the application is not approved, for any reason, the security deposit(s) will be returned to the applicant in full.

Security Deposit with application \$ \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_  
APPLICANT

Security Deposit for Pets \$ \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_